



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**GOVERNMENT K.L.ARTS AND COMMERCE COLLEGE  
BAGBAHARA**

JHALAP ROAD ,BAGBAHARA  
493449  
gklclgbgbr.in

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**June 2021**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

The college was established in 1963 by the **BAGBAHARA SHIKSHA SAMITI**, in view of the need of higher education for the students of Bagbahra city and surrounding rural areas, the college is first college in Mahasamund district, which came under the government October 1982. The college is named after the Late. Khemraj Laxmichand, a renowned businessman of district.

The tagline of this institution is '**AANO BHADRAH KRTAVO YANTU VISHWATAH**' i.e. Let the noble thoughts come to me from all direction. The tagline of the college signifies its philosophical vision and the output it plans to share in the society longing to excel in the field of higher education. This institution is working in the district of Mahasamund in the state of Chhattisgarh. The programmes being offered presently are in the stream of Arts, Sciences and Commerce. There are 5 post graduate programmes and 9 graduate level programmes being offered by the college. Students from varied spheres of life and different strata of society are getting benefitted by this institution.

### Vision

1. To provide excellent quality education to the students around this area.
2. To equip the underprivileged students from the rural areas to meet the challenges of education.
3. To provide vibrant caring educational environment where the students will recognize and achieve their fullest potential so that they can make contribution to the society.
4. To equip the students with knowledge and skills in their chosen stream inculcate values to become good human being.

### Mission

1. The college has holistic mission of providing finest quality education in various disciplines to the students from rural areas.
2. To carry out academic excellence through active students teacher participation.
3. Efforts to develop the personality of the students and to include moral, ethical values among them.
4. Provide Career Guidance to students.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- The location of college is very good, there is very large green courtyard and there is enough land for more construction of infrastructure,

- Most of the student of college come from rural areas these students are very talented and participate in various .
- It has highly qualified experienced & competent teacher ,who guided the student with great diligence.
- Active units of NSS &YRC involved in extention activities.
- ICT enabled teaching techniques used by the faculty to enhance the teaching standards.
- It has sizable number of students in all UG and PG programmes,
- It is only co-educational government college in the city which offers UG and PG Programmes in Arts ,science and commerce.
- Many students perform well in academics as well as in sports and cultural activities.

### **Institutional Weakness**

- Lack of spacious Labs and sufficient laboratory equipments .
- Non -availibility of computer facility to all students.
- There is dearth of permanent faculty in some of the disciplines which is many way effects the teaching learning process.
- The college is lacking in faculties and also benefits of associate professors and professorship in the field of higher education and research activities.
- Insufficient infrastructure like classroom, ICT facilities & public transport for college students .
- There is no auditorium for cultural activities in the college.
- Lack of spacious labs and sufficient laboratory equipments.
- lack of network with renowned institute industry.
- choicebased credit system not implemented.
- Lack of permanent office staff/non teaching staff.
- Since the college is not P.G. college , there is lack of study center, research work.
- For many subjects , there is not any study center even in the district.
- Due to pressure of official work , the faculties cannot focus more upon research work.
- Due to complexity in the process of getting legal permission from higher education department, all the faculties have not pursued their PhD.

### **Institutional Opportunity**

- To develop proper mechnism to recive from active and establish alumni.
- Motivation of faculty members to get advance degree ,avail reserch projects and grants.
- can try to open courses like PGDCA,BCA, other P.G. classes etc.
- There is hope in research activities.
- We have many national level players by providing them appropriate training we can record many achievements.
- Utilization of huge campus can be done for development of playgrounds, parks ,staff quaters etc.

### **Institutional Challenge**

- Improvments of research activity among faculty &students,
- Digitalization of Libraray and making the whole process of lending and returning of books computerized,

- Improvement of college infrastructure and other facilities.
- improving student attendance in classroom,
- Improvement of activity among faculty and students.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

The college is Affiliated to Pt.Ravishankar University Raipur and follows the syllabus as approved by the affiliating University .The college ensures is effective implementation through advance teaching plan and evaluation program.

Besides these traditional and internal evaluation program patterns ,students have also given individual and group assignment and seminar and oral presentation task to enhance individual and collaborative learning and presentation skills special for PG student.If the available matter is insufficient,it is obtained from various information technology mediums and mode available to the students .The teacher ,while connecting the syllabus with the parents.

circumstances,assuring them of being ,is taught in keeping their personality building.

### Teaching-learning and Evaluation

There is a good number of enrolment in most of the programmes at both UG and PG level. The students from distant places opt for its programmes and only those get through who come in the merit. The seats reserved for different categories are filled every year as per the rules of the state government. Most of the seats for STs and Divyangjan remain vacant which is consequently filled by the SC, OBC students in the merit. The seats for OBCs are fully filled. The learning levels are assessed by all the departments on different criteria i.e. previous examination results, internal assessment etc. Though there is sufficient student-teacher ratio in the institution yet there are some vacant posts of teachers which are required to be filled to increase the ratio to required level. To enhance the learning experience of the students the teaching-learning process is full of student centric methods like experiential learning and participative learning. Problem solving methodologies are also used for this purpose. Most of the teachers are presently using ICT tools like projector, screen, various online mediums etc. There is a mentor-mentee scheme by which the students are allotted mentors for redressing their academic and stress related issues. 12% teachers are with Ph.D. Average teaching experience of teachers in this institution is approximately 9 years. There is a well-planned procedure for internal assessment of the students and all the examination related grievances are redressed in a time bound manner. The outcomes of various programmes and courses are attained through the academic results, result of students in competitive examinations and the list of students in the merit of the affiliating university.

### Research, Innovations and Extension

The College has encourages Teachers to Participate in Conference, session workshop and publish research papers. Our students are also engaged in extension activities The college has active unit of NSS, and Red Cross Society though which extension activities carried out of such as Swachh Bharat Abhiyan, Blood Donation Camp AIDS awareness Programmes, environmental awareness (Every Year Planting) Electoral awareness

(SWEEP), health awareness etc. Most of the Teacher has the participated in orientation, refresher programme to upgrade their knowledge.

The faculty members of encouraged to write innovation research paper Publish them as Chapters Books and journal with ISBN and ISSN respectively

### **Infrastructure and Learning Resources**

The Institution has spacious infrastructure with a total constructed area of 21441.70 square feet. In ground floor consists of Principal's room, IQAC room, office room, account section, NSS room, Examination control room, Commerce department, Political Science Department. Physical facilities for teaching- learning like classrooms, laboratories, adequate facilities for cultural activities, sports, games (indoor, outdoor), gym etc. . There are 1 classrooms with seminar hall with ICT- enabled facilities. The infrastructure is augmented regularly. The library facility have nearly 27 thousand books in the main library and other PG departments are also having related books. The Institution frequently updates its IT facilities including Wi-Fi service provider. The students-computer ratio in the college is 257:1 and the infrastructure is regularly maintained.

### **Student Support and Progression**

The number of students benefited by scholarships and freeships provided by the Government is around 65-70%. The institution also conducts various capacity and skill building initiatives specially in the field of yoga, health, hygiene and ICT. The institution also conducts many career counselling programmes and students are also given guidance for competitive examinations. The grievances of students related to sexual harassment and ragging cases are timely redressed by the specially constituted committee for the purpose. A good number of students qualify in national and state level examinations like NET, SET, Police deptt., Banking, School teachers etc. There is a mechanism to induct the representatives of students in various administrative, co-curricular and extracurricular activities related committees. The Alumni Association has been formed and the committee has also been constituted. The registration of the association is under process.

### **Governance, Leadership and Management**

The Vision, Mission, Goals and Objectives of the institution reflect the nature of governance and decision making bodies of the institution. The various committees are formed with a purpose to distribute various tasks and to assure maximum participation of the stakeholders. The Institutional Development Plan or Strategic/Perspective plan for five years is effectively adhered to. The Principal applies all the order, rules and guidelines received from Higher-Authority. As an example, the college is run by the following rule and guidelines: Order received by the Affiliated university, Order received by the Department of Higher education, Chhattisgarh Government; Order received by the UGC and the order received by MHRD, GOI. Since, the Principal is the head of the institution, he/she is directly responsible for the functioning and growth of the college in various issues like administration, academics, co-curricular, extra-curricular and extension activities. The college implements e-governance partially in Administration and in Finance and Accounts. All the salary and payments from college to the beneficiary are done either through bank's cheque, NEFT/RTGS, or online. As per HEDCG, the College adopts Performance Based Appraisal for teaching and non-teaching staff. There are two types of Performance based evaluation method. The first is called "PBAS [Performance Based Appraisal System]" and the second is "Annual Secret-Report". The PBAS provides a feedback of the faculty

member. It helps them in understanding the changing needs of students. All teaching faculty member fill the prescribed format of PBAS for self-appraisal. After filling this format is sent to HEDCG.

### **Institutional Values and Best Practices**

The institution conducts various programmes to ensure gender equity. There are many facilities for female teachers and girl students. The institution has alternate sources of energy like use of LED bulbs for power efficiency.

The facilities for solid waste management is functional in the institution. The water conservation facilities available in the institution includes Rain water harvesting, bore well, etc. The campus is made free from plastics. The use of bicycles is encouraged. Every year plantation is done in the campus as well as in rural part of college, called adopted village. There are more than 1000 trees and saplings in the campus which makes it full of greenery. The Institution has disabled-friendly, barrier free environment for teachers and students. The Code of Conduct for teachers, students and other staffs is also implemented. Institution also organises various national and international commemorative days and events. The two best practices have also been mentioned with various distinctive features of the college.

Oath on Anti-terrorism day, Constitution day, Voter awareness day and National unity and the respect of martyr Tarachand Nirmalkar are celebrated to enrich patriotism. National day and youth day are organized to increase national responsibility in students. Programs like SVEEP voter awareness and Constitution day enriches the democratic values among students.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT K.L.ARTS AND COMMERCE COLLEGE BAGBAHARA
Address	Jhalap Road ,Bagbahara
City	BAGBAHARA
State	Chhattisgarh
Pin	493449
Website	<a href="http://gklclgbgbr.in">gklclgbgbr.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Beerendra Singh Thakur	7707-207388	7987590288	-	gcollegebgbr@gmail.com
IQAC / CIQA coordinator	Lakhapati Patel	7707-9340873300	9340873300	-	lakhapatipatel@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	10-10-1963

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Chhattisgarh	Pt. Ravishankar Shukla University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	14-02-1983	<a href="#">View Document</a>
12B of UGC	14-02-1983	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No



<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Jhalap Road ,Bagbahara	Urban	14.5077	1992

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BCom,Commerce	36	Higher secondary	Hindi	120	106
UG	BA,Economics	36	Higher secondary	Hindi	250	36
UG	BSc,Chemistry	36	Higher secondary	Hindi	150	116
UG	BSc,Zoology	36	Higher secondary	Hindi	90	90
UG	BSc,Botany	36	Higher secondary	Hindi	90	90
UG	BSc,Maths	36	Higher secondary	Hindi	60	28
UG	BSc,Physics	36	Higher secondary	Hindi	60	28
UG	BA,History	36	Higher Secondary	Hindi	250	100
UG	BA,Hindi Literature	36	Higher secondary	Hindi	250	215
UG	BA,Hindi Literature	36	Higher education	Hindi	250	215
UG	BA,Political Science	36	Higher education	Hindi	250	221
UG	BA,Sociology	36	Higher education	Hindi	250	169

UG	BSc,Foundat ion Course	36	Higher Education	Hindi	150	116
UG	BA,Foundati on Course	36	Higher education	Hindi	250	250
PG	MCom,Com merce	24	B.COM	English,Hind i	25	25
PG	MA,Econom ics	24	UG	English,Hind i	30	17
PG	MSc,Chemis try	24	B.SC	English,Hind i	25	25
PG	MA,Hindi Litrature	24	UG	Hindi	30	30
PG	MA,Political Science	24	UG	Hindi	30	30

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	5				0				13			
Recruited	0	0	0	0	0	0	0	0	7	2	0	9
Yet to Recruit	5				0				4			
Sanctioned by the Management/Soci ety or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				14
Recruited	5	1	0	6
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				2
Recruited	1	1	0	2
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	2	2	0	4
PG	0	0	0	0	0	0	7	2	0	9

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	2	0	0	0	0	0	0	0	0	2
M.Phil.	0	2	0	0	0	0	0	0	0	2
PG	3	2	0	0	0	0	1	3	0	9

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	1	0	1

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	547	0	0	0	547
	Female	625	0	0	0	625
	Others	0	0	0	0	0
PG	Male	103	0	0	0	103
	Female	118	0	0	0	118
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	59	57	92	103
	Female	53	54	65	91
	Others	0	0	0	0
ST	Male	123	113	111	125
	Female	124	94	140	160
	Others	0	0	0	0
OBC	Male	253	252	281	344
	Female	271	251	325	359
	Others	0	0	0	0
General	Male	36	22	38	38
	Female	36	49	58	63
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>955</b>	<b>892</b>	<b>1110</b>	<b>1283</b>

## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
178	157	140	140	140
File Description		Document		
Institutional data prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
09	9	7	7	7

### 2 Students

#### 2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1283	1082	892	955	2024
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
367	367	335	335	335

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
430	209	243	225	274

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
09	09	09	08	07

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
18	18	16	16	16

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls



**Response: 19**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
24.75	78.53	129.05	80.23	68.96

**4.3**

**Number of Computers**

**Response: 05**

NAAC

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

**Response:**

The college is Affiliated to Pt.Ravishankar University Raipur and follows the syllabus as approved by the affiliating University .The college ensures is effective implementation through advance teaching plan and evaluation program.

Besides these traditional and internal evaluation program patterns ,students have also given individual amd group assignment and seminar and oral presentation task to enhance individual and collaborative learning and presentation skills special for PG student.If the available matter is insufficient,it is obtained from various informattion technology mediums and mode available to the students .The teacher ,while connecting the syllabus with the parents.

circumstances,assuring them of being ,is taught in keeping their personality building.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

##### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

**Response:**

**Institution:**

The college is affiliated to Pt.Ravishankar Shukla University Raipur and follows the rule and regulation in according with department of higher education

Chhattisgrh.The college is destined for all-round development of students by a planned schedule for learning as well sports and extention activities like NSS,Redcross and other Cultural Activities .Internal Examination cell timely issue Time -Table for preannual exam and shortcoming and were preserved and Documented .The Principal assess the quality of teaching through a vigilant inspection of class during lectures and veriffication of attendance and daily diary monthly and regular interaction with students .The college also time to time organises guest lecture for enhancement of knowldge . The IQAC committee monitors evaluates teaching process through feedback of students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 33.33

**1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.**

Response: 3

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.2.2 Number of Add on /Certificate programs offered during the last five years**

**Response: 0****1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years****Response: 0****1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>

**1.3 Curriculum Enrichment****1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum****Response:**

At present college do not run any special courses that address issues like gender equity,environment and sustainability ,human values and professionals ethics in to the curriculum. the curriculum designed by the university PRSU for courses include some of the aspects along with that a number of intra college activities are arranged involving the students under NSS ,Red cross to address such issue

**List of the courses across cutting issues:**

S.N	Name of Programe	Name of Course	Gender Equity	Environment Sustainability	Human Value
1.	All Undergraduates Programs( B.A,B.COM,B.SC)	Environmental Studies & Human Rights	UNIT-4 Elimination of all form of Discrimination against women	UNIT-1,2&3 environmental Studies,	UNIT- 4 & 5 , Uno.- Chap Human R Norm in Human Rights in India
2.	B.A.-1	Economics paper-2  Indian Economy		UNIT-3  Natural resources and infra-structure development; performance problems and policies	Environmental management UNIT-2 popul & Hu Development education, h malnutrition, migration etc.
		Political Science Paper-1  Principles of Politics			Equality & S Justice
		Sociology			Equality & S Justice
		History			
3.	B.A.-II	Political Science paper-I western political thought			UNIT-I , Plato  UNIT-II, Machiavelli, Hobes,Locks Rousseau  UNIT-III, Ber J.S UN Marks
		Sociology paper-I Society in India  Paper -II Crime & Society	UNIT-IV  Domestic Violence		UNIT-III,y  UNIT-IV, Do Domestic viol etc.  Unit -V , cast communalism

					UNIT-II , Soci Structure Anomie criminality etc
					UNIT-III
					UNIT-IV/V
4.	B.A.-III	Economics paper-I ,GEI Development & Environmental Economics		UNIT-IV Environment & Ecology	UNIT-I Human Development Index GDI, GEI
					UNIT-IV , Hu right
					UNIT-V , security Education Health & Nutri etc
		Sociology Paper-I , Sociology of TRIBAL SOCIETY			UNIT-III
					UNIT-IV Tribal development
					UNIT-V, Pove illiteracy in tribal etc.
5.	B.SC.-III	Botany  Paper-II  Ecology and Plant Utilization		<ul style="list-style-type: none"> <li>• Biological Spectrum</li> <li>• Ecological Succession</li> <li>• Biogeographical region of India.</li> </ul>	
6.	B.Com.-I	Business Management Paper-I  Business Communication  Business Regulatory Framework			

7.	B.Com.-II	<p>PRINCIPLES OF BUSINESS MANAGEMENT</p> <p>FUNDAMENTALS OF ENTREPRENEURSHIP</p>			
8.	B.Com.-III	<ul style="list-style-type: none"> <li>• INCOME TAX</li> <li>• MANAGEMENT ACCOUNTING</li> <li>• AUDITING</li> </ul>			
9.	M.A Economics	<p><b>Semester 2nd</b></p> <p>Indian Economic Policy</p> <p>PAPER 4</p> <p>Labor Economics</p> <p><b>Semester 3rd</b></p> <p><b>Economic of Growth</b></p> <p>Paper 1</p> <p><b>Environmental Economics</b></p> <p>Paper 4</p>	<p>UNIT-2</p> <p>Gender Development Index</p>	<p>Unit 2</p> <p>1-Problem poverty &amp;Inequality.</p> <p>Unit 4</p> <p>2- State &amp;S Security of La</p> <p>UNIT-2</p> <p>HDR</p> <p>All Units</p> <p>Unit 4 to 5</p>	

		<b>Demography</b>		All topics in Unit		
		<b>Paper 5</b>	Unit-5 Women Empowerment	1 to 5		
		<b>Semester 4</b>				
		<b>Economic of Social Sector &amp; Environment.</b>		All topics in Unit 1 to3		
		<b>Paper 4</b>				
10.	<b>M.A</b> <b>Political Science</b>	<b>Semester 1</b> <b>Indian Government &amp; Politics PAPER 1</b> <b>Paper 4</b> <b>International Organization</b>	Women Rights and Gender Issues.			Fundamental Rights ,Fundamental Duties  Communalism &Criminalizat Etc.  Role of UN social economic Development
		<b>Semester 3</b> <b>Government and of Chhattisgarh</b>				Problem solution naxalism.
		<b>Semester 4</b> <b>Contemporary of International Politics</b> <b>Public Administration</b>				Unit 3 Human Rights
				UNIT-3 Environment		



11.	<b>M.COM</b>			Environmental Analysis and Diagnosis	
-----	--------------	--	--	--------------------------------------	--

<b>File Description</b>	<b>Document</b>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 1.45

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
3	2	2	2	2

<b>File Description</b>	<b>Document</b>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	<a href="#">View Document</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)****Response:** 32.03**1.3.3.1 Number of students undertaking project work/field work / internships**

Response: 411

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.4 Feedback System**

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** D. Any 1 of the above

File Description	Document
Any additional information (Upload)	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

- 1.Feedback collected, analysed and action taken and feedback available on website**
- 2.Feedback collected, analysed and action has been taken**
- 3.Feedback collected and analysed**
- 4.Feedback collected**
- 5. Feedback not collected**

**Response:** C. Feedback collected and analysed

File Description	Document
Upload any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 89.15

##### 2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
542	505	479	474	461

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
585	585	530	530	530

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 75.2

##### 2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
293	273	247	251	245

#### File Description

#### Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

The student admitted in our college comes from weaker economic sections and communities of the society. About 95% of the admitted students are ST, SC, and OBC. They complete their study by taking scholarship from governments. Nearly, 80% student got scholarships. But the performance in the examination is never loose. The average result of the college is from 70% to 85% in undergraduate and 90% to 100% in post-graduate examinations. This becomes possible by proper caring of students. The college is very much aware about their overall growth and social upliftment in the society.

Our college has a fair system of admission. The students are admitted in the institution as per Government norms. After the completion of admission process, the regular classes commence as per the academic calendar and college time table. After admissions college adopts a process to identify the slow and advance learners among students. They are identified on as per their responses in the Unit test and quarterly exams.

The teachers observe that whether the students are easily understanding the lesson or not. After the end of unit test and quarterly examination, the method of problem solving and getting higher marks are asked to them.

The advance learners are encouraged to apply for different competitive examinations. They are motivated to participate in seminar presentation, Poster presentation, quiz competition, debates, etc.

#### Slow learners:

Following activities are done by teachers for students:

- 1.Extra notes.
- 2.Solving problems through sending e-Notes and notes on topics.
3. Encouragement in NSS, Sports and academic activities.
4. Black-board presentation on topic.
- 5.Extra class,

#### Advance learners:

1. Advance notes
2. power-point presentation
3. Participative learning sessions i.e. Welcome Day, Teachers Day, Farewell day, New-year day etc.

4. Experimental learning sessions
5. Assessments
6. Advance questions papers
7. To enhance their confidence level, the college conducts various activities such as Cultural, NSS, Rangoli, Fancy dress, indoor and outdoor games, and Sports to develop their overall personality.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 142.56

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

#### **Student centric teaching:-**

At Govt.K.L Arts & Commerce College Bagbahara, students have always been the centre of all its academic and co-academic endeavors. The learning mode more student centric by the use of both language (English & Hindi) during teaching as the student are more from hindi medium background. However Students are encouraged to write key terminologies and definition in English.

The college is every effort is made to make if Students centric. Lecture method is the predominate method followed in all the programs. The learner centered methodology is adapted to facilitate effective learning. The key methodologies used are lecture method, interactive method are participatory approach, demonstrative method and problem solving methods.

In the beginning of the session, the students are strictly directed to attend the classes. The lectures in the classes are followed by interaction with the student. The interaction helps the teacher to analyze their potential and also to plan further teaching schedule. The students are provided study material and books to enhance their knowledge.

The experimental learning and demonstrative method is mainly followed in science subject. In the laboratory the students acquire first hand experience which helps them to clarify the concept ant also a clearer understanding of the theoretical aspects. Teaching through demonstration creates interest among the students and motivate them for further study. Field work is also a part of learning is botany. In the PG programs students' seminar are parts of evaluation, individual presentation of seminar increases

confidence among the student. To make learning student centric, a number of clubs & committees have been constituted so that the student realize their fullest potential to achieve their aim.

College conduct many activities and program such as seminar, quiz compactions, cultural and literary activity, sports, NSS/YRS activities to develop participatory learning of students.

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

**Response:**

The Institute follows ICT enabled teaching in addition to the traditional class room education in addition to chalk and talk method of teaching. The faculty members are using the IT enabled learning talk such as PPT, video clipping, audio system, online sources to express the student for advanced knowledge and practical learning.

ICT helps teachers to interact with students. It helps in Improve teaching skill, innovative teaching and effectiveness of class room. ICT tools contribute to high quality lesson since they have potential to increase motivation, connect students to many information sources, support active in class and out class learning environments and let instructions to allocate more time for facilitation.

Some teacher use to Google Class room is use to manage and post course related information, learning material, quizzes, lab submissions and evaluations, assignments etc. online drawing tools like concept maps, mind maps are used to perform student centric activities. Power point presentation are enabled with animation and simulations to improve the effectiveness if the teaching learning process. The online learning environments are designed to train students in open problem solving activities.

Online webinar and quizzes are conducted to record the feedback of the students. To tech mathematical subject in online mode teachers have used to tools like white board and Jam board in Google meet. Social media like Facebook, Whatsapp and Youtube are use for communication /learning by students & teachers.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 142.56

#### 2.3.3.1 Number of mentors

Response: 09

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 50

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 12.02

#### 2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	01	01	01

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

**Response:** 9.33

#### 2.4.3.1 Total experience of full-time teachers

Response: 84

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

**Response:**

#### Measures of transparency & robustness in internal exam

##### Evaluation mechanism

To ensure that the stakeholders of the institution especially students and faculty members are aware of the evaluation processes, the institution takes the following measures:

- The evaluation methods are communicated through the Prospectus, college website Notice Board and through announcements in the class rooms. Details are also available in the university website.
- In the beginning of the session, orientation program is conducted in which all information related to exams and evaluation is narrated to the students.
- The progress of the students is monitored by teachers through class tests, written assignments, oral tests, group discussions and interactive sessions.
- Exam result analysis is done by the college. Corrective measures are taken to improve the overall teaching and learning ambience.
- Evaluation Reforms

#### The institution follows all instructions as per University Guidelines:-

- As per the affiliating university, the Under Graduate courses follow annual system. I and II term examinations are conducted to acquaint the students about the university examination pattern.
- The PG courses follow semester system. Assignments-based internal assessment is taken in all P.G. courses.
- Results are analyzed by respective departments
- Students are allowed to observe their answer books under the supervision of the subject teacher.

#### Effective implementation of Evaluation Reforms

The institution follows the guidelines of affiliating university. The institution ensures effective implementation of the evaluation reforms of the university and those initiated by the institution on its own



through Internal Quality Assurance Cell (IQAC).

### Assessment Approaches

The following formative and summative evaluation approaches are adopted at curricular, co-curricular and extra-curricular front to measure student achievement:

#### Curricular front:

Assignments-based internal assessment is taken in some PG courses. Unit tests and Term examinations are conducted for Undergraduate classes. Internal assessment tests in each semester are conducted in all postgraduate classes. Seminars and assignment based assessment for all PG classes.

#### Co-curricular front (debates, elocution, quiz):

On the Co-curricular front debates, elocution, quiz and other competitions are conducted.

### 3. Extra-curricular front

- Various sports and cultural activities are organized, sports trials are conducted and selected students are trained to represent the college team. Students have excelled in various competitions and have won cash prizes and trophies in NSS/Sports activities.
- To ensure rigor and transparency in the internal assessment. Apart from proficiency in subject, attendance, behavioral aspects, independent learning and communication skills etc. are also taken care of while marking the internal assessment. On demand the students are allowed to see their answer books and note the deficiencies as mentioned by the subject teacher. Similar procedure is adapted for the UG classes' term examinations. The answer books of meritorious students are exhibited for students of PG courses.

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

##### Response:

The college has a mechanism to deal with the internal examination related grievances. First of all, college tries that there should not be any grievance regarding internal examination. If so, the college tries using mechanism.

There are two type of Examinations in the college viz., internal examination organized by the college and external examination (or, university examination) organized by the university. Further, there are two types

of internal examinations, first for the undergraduate courses and another for the postgraduate courses. In the undergraduate course program, there are 7 internal examinations, out of which 4 are unit tests and 3 are terminal exams. In postgraduate program the internal examinations are based on project/presentation and written test, while the external examination is the semester examination. The undergraduate course program is of annual pattern.

Similarly, in the postgraduate course programs, there are 4 or 5 internal examinations according to one paper each. Which are projects and /or presentations according to their syllabus.

All the discrepancies regarding examination, faced by the college, is immediately brought to the notice of the Controller of Examinations of the University; and corrections, if any, are done only after getting instructions from the University. It is very transparent and time-bound. Sometimes, it so happens that in the university examinations, the students get questions which are out of syllabus. As soon as the students point out, the Centre Superintendent immediately apprises the Controller of Examinations of University over phone. The problem can be solved only on the advice of the Controller of Examinations.

In brief, the grievance are resolved in the following manner:

### **1. Before Examination:**

Common grievances of students before the examination are late application form filing, non-receipt of admit card of examinations or wrong entries in the same. In either case, grievances are communicated to University Examination Section and resolved at the earliest. College Exam Cell helps the student for filing the application form.

### **(b) During Examination:**

#### **(i) Internal Examination:**

During internal Examinations, if any student finds discrepancy in question, e.g. given answer options are not correct, data given in question is insufficient or options are repeated, out-of syllabus questions students may report it as invalid question. Committee at University takes cognizance and resolves the grievance.

#### **(ii) Theory Examination:**

College Instant reports to University Examination Section, if there are any grievances regarding question papers of any subject. Grievances regarding question paper include questions asked out of syllabus, typing errors, etc.

### **1. After Result Declaration**

After result declaration by university, if any student has objection with result, he/she comes to College Exam Coordinator for the same. College Exam Coordinator addresses their issues. If students are not satisfied about their marks, he/she may apply for online revaluation form. In other cases like absentees case, the application of student is forwarded to university for corrective action.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.**

**Response:**

The respective course outcomes are outlined by concerned faculty members and approved by academic council of the institution the communication of course objectives is initiated in the initial classes of respective subject, when the subject teacher explains and discusses the syllabus. The focus of discussion in the learning aspects of each course and the outcome of learning.

Students are also exposed to the various aspects of a course (prerequisite, concepts, theoretical and practical aspects) and also the outcome of learning is elucidated. Communication of course objectives also include application of various concepts in practical (for science subjects) and in economy and social environment (in humanities subjects) The Course outcomes are refreshed and corrected as and when need, for instance change in syllabus or change in any topic of the subject.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View Document</a>

**2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.**

**Response:**

The attainment of Course Outcome is measured through continuous evaluation of students. For this the concerned teacher , after completion of a particular topic, conducts a discussion in which the level of understanding of topic is gained. In next step the students are evaluated through assignments, quizzes and tests for the specific topic.

The ultimate check of attainment of objectives is through mid-term and sessional exams (Conducted by HEI) and then the final exam (conducted by affiliating university). Similarly for practical subject , the concerned students are prepared for the exam by carefully monitoring them during practical sessions. In each step the faculty provides feedback to students so as to improve the performance and understanding of the course.

The ultimate outcome of the Programme as well as Course outcome can be seen in the good number of Merit holders at University level. It is also evident from the number of students who qualify in various UGC NET, SET etc. examinations and different state government examinations. The broader list of

merit holders and other achievers are the proof of better outcome achieving by the institution.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 95.37

#### 2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
411	196	237	218	255

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
430	209	243	225	274

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.45

<b>File Description</b>	<b>Document</b>
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

NAAC

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

**File Description**

**Document**

List of endowments / projects with details of grants

[View Document](#)

**3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**

**Response:** 0

**3.1.2.1 Number of teachers recognized as research guides**

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**Response:** 0

**3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

**3.1.3.2 Number of departments offering academic programmes**

2019-20	2018-19	2017-18	2016-17	2015-16
5	5	3	3	3

<b>File Description</b>	<b>Document</b>
List of research projects and funding details	<a href="#">View Document</a>

## 3.2 Innovation Ecosystem

### 3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

#### Response:

The college has developed a ecosystem where different activates are being conducted for creation and transfer of knowledge as well as to research attitude in their student.

IQAC Committee is involved in organizing lectures for preparation student for competitive examination and imparting knowledge of career opportunities in different field. One day career orientation workshop has also organized under RUSA to address carrier Opportunities offer graduation. One day workshop in communication and human rights was also organized under RUSA.

The faculty members are encouraged to write innovative research papers. Publish them as chapter's book and in Journals with ISBN and ISSN respectively

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

#### 3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
List of workshops/seminars during last 5 years	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

##### 3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

##### 3.3.1.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>

#### 3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 1.55

##### 3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
1	3	5	2	2

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

##### 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0



File Description	Document
List books and chapters edited volumes/ books published	<a href="#">View Document</a>

### 3.4 Extension Activities

**3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**

**Response:**

**The institution has been conducting multiple extension activities in nearby locality and the college.**

These activities have sensitized students to social issue and help in total development of personalities of student and indirectly society as whole. Extension activities mainly with the help of NSS and YRS students. The following are the some extension activities:-

- **Tree Plantation Programme:-** This Programme has been organized by the NSS unit of the College regularly.
- **Blood Donation Camps:-** The Department of NSS/YRS unit work of the college has been organizing since 2019 Blood Donation Camps with help of Blood Bank Raipur.
- **AIDS Awareness Programme:-** AIDS awareness Programmes are organized on World AIDS day every year. By NSS unit.
- **SVEEP:-** Under the SVEEP programme various awareness campaigns are organized by NSS volunteer such as rally door to door Programme Nukad Natak and voter literacy activities, Various competition like Rangoli, Poster, Slogan Writing Debate etc that focus on motivating the young voters to participate in the electoral process.
- **Swachh Bharat Abhiyan:-** volunteer programmes are being organized under Swachh Bharat Abhiyan to college premise Street and drain cleaning of the nearby village and sometimes local town cleaning.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

**Response: 0**

**3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 6

#### 3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
3	2	1	0	0

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 7.44

#### 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
220	150	55	00	00

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.5 Collaboration

<p><b>3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year</b></p> <p><b>Response: 0</b></p>														
<p><b>3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years</b></p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>					2019-20	2018-19	2017-18	2016-17	2015-16	0	0	0	0	0
2019-20	2018-19	2017-18	2016-17	2015-16										
0	0	0	0	0										
File Description	Document													
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	<a href="#">View Document</a>													

<p><b>3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years</b></p> <p><b>Response: 0</b></p>														
<p><b>3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years</b></p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>					2019-20	2018-19	2017-18	2016-17	2015-16	0	0	0	0	0
2019-20	2018-19	2017-18	2016-17	2015-16										
0	0	0	0	0										
File Description	Document													
e-Copies of the MoUs with institution/ industry/corporate houses	<a href="#">View Document</a>													

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

College has adequate facilities of teaching and learning. The college has its own campus, in which there are two buildings. These are listed below:

1. **Main building:** This building was handed over in 2008. Initially, it was a 18 room building. It has two floors. The college has spacious infrastructure with a total constructed area of 21441.70 square feet. In ground floor consists of Principal's room, IQAC room, office room, account section, NSS room, Examination control room, Commerce department, Political Science department and class rooms. In first floor there are physics lab, Chemistry lab, Science department, Laboratory and class rooms.
2. **Old building :** This building was build by Bagbahara Shiksha Samiti in 1965. It was a Private college. On 01st October 1982 the building was handed over by government. It has 10 rooms in ground floor and 02 rooms in first floor. Due to organisation of all types of official work , teaching , sports and all others is being done in new building the old one is not being used.

**Major equipments in the Laboratories are listed below:**

**List of equipments in the Chemistry lab**

1. PH meter
2. Potentiometer
3. Conductometer
4. Colorimeter

List of equipments in the Botany lab-

1. Binocular microscope
2. Compound microscope
3. Disecting microscope

4. Computer
5. Ganang Respirometer
6. Ganang Potometer

#### List of equipments in the Zoology Lab-

1. Disceting microscope
2. Binocular microscope
3. Spectrophotometer

#### List of the equipments in the Physics Lab –

1. LED
2. Tunnel Diode
3. PNP Junction Diode
4. Spectrometer
5. Compound Oscillator

#### List of equipments in the College-

1. Projector
2. Computer
3. Scanner
4. Photocopy
5. Smart Board
6. TV and CCTV
7. Fridge and Cooler
8. Phone

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

##### Response:

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor) and gymnasium. The college runs its sports competition in its own competition. Cultural, gymnasium facilities are also available in the college. We give its detail below:

## 1. SPORTS FACILITIES-

College encourages sports activities. A number of players has played district, university, state and even national level games. It provides indoor games as well as outdoor games. Some of the outdoor games are:

1. Kabaddi
2. Kho-Kho
3. Cricket
4. Volley ball
5. Athletics

Some of the indoor games available in college are:

1. Carrom board
2. Chess
3. Gymnasium
4. Badminton
5. Table – Tennis

Students participating in different sports events at the State/Inter University/National level are provided TA , DA , track suit and sports kit.

## 1. Cultural PROGRAMS:

To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural program including literacy events. Some interesting programs by the committee are debate, fancydress, hair-dressing, rangoli, painting, mehendi, quiz, model and poster making, essay writing, slogan writing, sangeet and drama preparation etc.. The incharge of cultural committee is Smt. Bhumika Sharma.

List of equipments in the Music room:

1. Harmonium
2. Dholak
3. Tabla
4. Argan
5. Traditional Costumes

## ( C ) Gymnasium

There is a separate room for Gymnasium under the sports section. The sports incharge Shri Gajanand

Budek handles it beautifully and carefully.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

**Response:** 5.26

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 1

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

**Response:** 6.07

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.57	9.09	4.18	7.8	2.43

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

The library of the college is not automated, hence the college has not established ILMS in our library. But we are making efforts for registration for N-List connectivity of INFLIBNET, which is under process through which e-books and e-journals can be accessed. The college has been making sincere efforts to obtain funds and manpower from state government for ILMS.

- The current mission of the college is automation of library.(i.e. establishment of ILMS)
- The college will procure automated package of library services that contains several functions. These functions usually includes circulation , acquisitions and cataloguing etc.
- The college will prefer following modules-
  - 1.Acquisitions
  - 2.Cataloguing
  - 3.Circulation.
  - 4.Serials.

Our college established in 1963 with one post of Librarian and one post of book-lifter. Since then, there are nearly 27,000 books.

There is no formal software purchased and installed in the library of college. However semi-automation is in progress.

The process of doing semi automating in library is being done by manual entry of books in the accession register.From this process, the library records for issue of books to student and its return to library will be easier. From this process following may be possible:

1. Maintaining the Issue records of books
2. Listing of books by subject-wise
3. Listing of books by Item-wise, i.e., UGC, Book-Bank, SC/ST etc.
4. Receipt and Billing records may be maintained.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** E. None of the above



File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.68

##### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.93	3.66	4.97	3.14	0.72

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year

Response: 1.86

##### 4.2.4.1 Number of teachers and students using library per day over last one year

Response: 24

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

A well equipped computer lab is also functioning in the college. The students of the college are access to the computer lab. The old college building and the library building are facilitated with the Wi-Fi

connectivity. There is a plan to extend the Wi-Fi connectivity facility to the newly constructed building (under the RUSA scheme). There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories.

The college regularly maintains the IT facilities. Following are some basic facilities for updation:

- Computer is formatted in regular basis.
- College itself formats the computer without no fees and by the help of computer operator.
- Anti-virus is regularly installed in computer. All computer has anti-virus Wi-Fi connectivity is available as mentioned in 4.1.1, i.e., in Principal chamber, Office-room, IQAC room, various departments including library and laboratories.
- College campus security is maintained with the help of CCTVs which enables to ensure the safety and the security of the campus.
- Under the scheme of **Chhattisgarh Yuva Sanchar Kranti Yojna** , in the session 2018-19 , 718 smart phones were distributed to the students of final year of all the UG and PG programmes.
- Computers are connected throughout LAN.
- Many departments have LCD, Projectors, Printers and Scanners.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 256.6

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** E. < 5 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**Response:** 1.22

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	.9	4.35	00

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

Our college adopts systematic procedures for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports, computers, classrooms etc. Every year each department gives a list of equipments, repairable or broken, called physical verification.

First we look the cleanliness program:

1. There are two employees for this purpose. One of them is government employee and other one is JBS employees. Government employee cleans the campus on regular basis. They sanitize the classrooms, staffroom, laboratory and veranda, and JBS employee looks after the plants and cleans all the toilets daily.
2. Dustbins are kept in-front of the class rooms. Students are asked to throw the rough paper in these dustbins. There are cleanliness captain nominated by NSS in each classrooms. The cleanliness captain reports if there is any dirty place in the campus. They also take part in the cleanliness awareness program held by NSS
3. Lab attendant cleans the laboratory time-to-time under the supervision of Head of Department.
4. Book Lifter cleans the library and reading room time-to-time under the supervision of Librarian.
5. Water purifier is maintained time-to-time by JBS employee.

**Now, we give the details of academic and support facilities:**

1. There are invertors for office and emergency purpose, especially for occasional time. It is maintained by an skilled person, contacted in the city or from outside.

- 2..Projectors, Computers, CCTVs, Wi-Fi and anti-virus etc. are maintained by a responsible officer from teaching staff. There is a technical officer for this purpose, under which the non-teaching staff and computer operator operates these items.
- 3..If there is any mechanical or functional error in above academic and support facilities, the Head of Department has to write an application to the Principal for its maintenance.
- 4..A professional mechanic also observes these issue if the problem is not solved.

#### **Maintenance of library and sports facilities:**

1. There is one librarian and one book-lifter in this college. They keep the library Maintenance and offers a variety of service and facilities.
2. An Advisory committee suggests measure to improve the functioning of the library and also allocates funds for the purchase of books and journals.
3. One post of sports officer is sanctioned. The Maintenance of sports ground is done by him. College staff as well as alumni of the college helps him in this work partially, especially in ground making and organizing tournament and as in referee.
4. Facilities for Volleyball , Table tennis , Cricket , Athletics , Kho-Kho , Kabbadi , Net Practice are available.

#### **Infrastructure and furniture Maintenance:**

The building was constructed from state PWD (Public work department). In time-to-time PWD Maintains the college building. It whitewashes and repairs some broken items if necessary. Besides, the Nagar Palika keeps watch and supply some furniture like student table and chairs, id needed and demanded by the college.

Many furniture is broken every year. Also, the strength of the college increases every year. The number of examinees in regular and private classes is increasing every year. So, the furniture is a necessary item to maintain. Keeping this in mind, every year furniture is either purchased or repaired from broken furniture.

Following is the data of expenditure in the Maintenance head (Furniture):

2015-16                      Furniture purchase amount 0=00

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 59.78

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
805	774	615	565	739

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	<a href="#">View Document</a>
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View Document</a>

### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 3.4

#### 5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	70	94	00	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances

**including sexual harassment and ragging cases**

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years**

**Response:** 0

**5.2.1.1 Number of outgoing students placed year - wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Details of student placement during the last five years (Data Template)	<a href="#">View Document</a>

**5.2.2 Average percentage of students progressing to higher education during the last five years**

**Response:** 92.09

**5.2.2.1 Number of outgoing student progression to higher education during last five years**

**Response:** 396



File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education (Data Template)	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

**Response:** 11.67

#### 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
5	1	0	0	0

#### 5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
12	06	06	08	05

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

**Response:** 2



**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
2	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)**

**Response:**

Lyngdoh Committee had recommended for formation of a student council in every educational institution. After the completion of this committees' three-year time span the formal student union was to be established. This institution had also started conducting election for student union but for these two years by the order of the state government the student councils are being constituted. In the latest completed academic session also the student council was constituted based on the academic performance of the students in their previous classes. Every year in the month of August –September the institution girds up for the formation of student council as per the order of the state government. The process of constitution of a student council is completed and one of the student representatives is made the member of the IQAC of the college. Some other student representatives are also given chance to become the members of other committees of the college related to the matters concerning the students. The role of students representatives in various administrative, co curricular, extra curricular bodies is of immense importance so far as the interests of the students is concerned. These representatives act as a link between the students and teachers in various decision making initiatives. Though the teachers only bodies are also meant to fulfill the interests of the students but their representation brings more practical approach to all the initiatives. The administrative bodies which has students representatives as members are those related to IQAC, Sports & Cultural Activities etc. In various extra curricular activities related bodies like those related to annual sports activities, cultural activities and annual function the students and their representatives' role is of prime importance. The participation, involvement and contribution of students representatives in such college committees or bodies is evident from the minutes and reports of all the meetings, initiatives, programmes etc.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 8

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
12	10	4	9	5

File Description	Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

The Alumni committee was not formed from academic session 2015-16 to 2019-20, the process of formation has continued continuously during this period. In spite of not having an alumni committee, the alumni of the college have always been partners in the development of the college with self-motivation by the students. He has been present in a collaborative manner in the annual sports, literary and cultural celebrations organized in the college. They have been giving indent to the administration for starting new subjects and new courses in the college. On the demand of the alumni students, the students have started postgraduate classes in economics and chemistry in the college, in the same way, approval has been given by the government for the construction of the canteen in the college campus, this has also been possible with an active participation of the alumni. is. Therefore, the Alumni Committee could not be formed in the last five academic sessions, but they have been fully supported in the development of the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

**Response:** E. <1 Lakhs

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for any additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

##### Vision

The vision of the college is to be a pre-eminent centre of excellence, generating and imparting knowledge. Empower girls through quality education and meaningful learning process. To provide a vibrant caring educational environment where the students will recognize and achieve their fullest potential so that they can make contribution to the society

##### Mission

- To provide sufficient opportunity for students in higher education.
- To assure all round development of our students.
- To provide social awareness among students.
- To make them understand the actual meaning of life.
- To be a bridge between the rural-urban communities of students.

##### Core Values of the Institution

- To educate and empower students of rural background to make them self reliant.
- To develop qualities of social, moral and creativity in student.
- To make student good and a responsible citizen.

The governance of the institution is reflective of an effective leadership in tune with the vision of the institution. The Principal involves all the teachers in the academic and administrative duties activities of the college. All the permanent faculty are members of the Staff council and IQAC and various other committees. All the members actively participate in the staff council meetings and suggest measure for teaching and learning which plays key role in policy making of our college. The recommendations are then passed on to the Principal for final decision and implementation.

The college promotes a culture of participative management by constituting various committees which also includes student representatives. These committees work independently, take decisions and are responsible for effective implementation throughout the year.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

#### Response:

Govt K.L Arts & Commerce College bagbahara has an active involvement of each and every staff member in smooth conduction of overall academic and administrative responsibilities. The College administration has formed number of committees which include permanent staff, Guest faculties, office staff and students depend on the nature of committees. Staff council/ IQAC/NAAC /Grievance Readdressal/Internal Compliace and Planning and Implementation committee/ are responsible for monitoring of academic and adminstrative responsibilities

**Examination Cell** is one of the example of decentralization and participative management. It follows the manual of examination system which has been prepared as per the guidelines of UGC and Ordinance and Regulations of Pt Ravi Shankar Shukla University.

The Principal of the college is the Chief Controller, Examinations. There are three centers Superintendent for each shift (Including Principal in one shift).The Cell is also staffed by atleast two Clerical Staff and four class IV employees. Its major role are summarised below:

- Preparation of consolidated time table and seating capacity for college.
- Preparation and smooth Conduction of University Theory and Practical examination.
- Dispatching of Answer sheets for theory exams for Valuation.
- Tabulation and Record Keeping of attendance record /UFM/ Invigilators remuneration/ question paper record/ lists through computer.
- Declaration of results on website
- Certifying the attendance in case of result held due to faulty attendance marking at university level.

The major contribution of these are summarized below:

**Purchase committee** involves faculty members from commerce and all the department Heads. The committee works for efficient management of fund received from state government for purchasing furniture chemicals equipments, office equipments etc as per the guidelines of cg purchase rule.

**Sports committee** regularly notify the student for upcoming sports event and also to train the potential students for intercollegiate and other activity hence students from college are regularly getting awards at inter college events and also on higher levels.

**Admission committee** revise the prospectus of the college for offline/online admission and prepare merit list as per reservation and instruction received from dept of higehre education and check the documents submitted by the student for admission.

**Anti ragging squad, discipline committee, sexual harassment committee members** regularly keeps an eye to check any such nuisence in college. Also students were instructed at the beginning of session (induction program) for code of conduct for students while in campus. Also sudden inspection of classes to check the descipline cleaniliness of the class.

**Amalgated fund** committee includes faculty members as well as members of student union recommends the proper management of the fund collected from the students as non government fees. These funds are

utilized for providing scholarship benefit for poor students who are not receiving any other post metric scholarship, purchase of certificates and prizes for collge activities Newspaper etc.

**obc/sc/st/minority cells** scholarship/ verify forms and certificate received for Post Metric scholarship program.

**website updation** committee works for collection of data , news updates and monitoring and uploading of information on website.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

#### Strategic plan and deployment

##### A. Teaching and learning:

1. Faculty members maintain a Lesson Execution Diary which consists of the date, period of class taken and the topic handled.
2. The teaching-time table is prepared by a committee. The teaching plan is prepared for each month, before the starting of the month. The teacher maintains this diary every month.
3. Faculty members are also encouraged to attend faculty developing programs outside the college conducted by other institutions. Due to this reason, there is no limitation of number of programs to be attended, provided the teaching work do not suffer.

##### B. Community Engagement

1. Regular Field Work by NSS- The NSS students are placed for regular activity in the college campus. Many times they carry out community development activities in the community.
2. Village Adoption-The NSS of the College adopts one or two villages, where they do their activity of community development.
3. Special camp in village-One special camp of NSS is organized every year, in which the students of NSS go to get introduction with village and do their constructive social work there.
4. Red Cross Society: The College carries out regular activities under Red Cross Society. Some of them are blood checking, anti-worm pills distribution, AIDS awareness program and general health and hygiene awareness program.

##### C. Constructive Engagement

1. Literature and Cultural understanding among students- It is developed by taking various programs.
2. Career and counseling programs are organized time-to-time
3. Motivational lecture of experts are organized

##### D. FUTURE PLAN

1. NSS (Girls) Unit
2. Auditorium
3. PGDCA Course
4. UG in English Literature

- 5.Solar Energy System
- 6.E-Rikshaw for students
- 7.M.Sc. Chemistry Lab

**6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.**

**Response:**

The organizational structure of college includes the Principal as Administrative Head of the Institution. Academic staff includes 05 sanctioned post professor (0 Filled) 13 sanctioned posts for Assistant Professor (9 Filled). Non teaching Staff includes One Librarian (01 Filled), One Sanctioned post for Sport Officer, 2 sanctioned post for Assistant grade 1 , two sanctioned post for Assistant Grade III two sanctioned post for Lab Attendant. Lab Technician 2(2 Filled) And 8 sanctioned post for Peon (5 Filled) as Class IV employee .

The Directorate of Higher Education is the principal authority as it is a Government Institution and all the academic and administrative decisions are taken by the Principal. The college follows the guidelines and ordinances of its Affiliating University, Pt. Ravishankar Shukla University and UGC, New Delhi. The staff council, Finance committee, Internal Compliance committee, Grievance Redressal committee and Internal Quality Assurance Cell (IQAC), help the Principal in managing academic and administrative responsibilities of the institution.

To fulfill academic needs of the students every year guest faculty are appointed in the departments where sanctioned posts are vacant. Three part time contractual teachers are appointed in Hindi, Political Science, English and Environmental study from Janbhagidari fund as sufficient number of posts is not sanctioned. A number of committees including SC/ST/ Minority Cell, Scholarship committee, Anti-Ragging and Discipline committee, grievance redressal and internal compliance committee were formed on IQAC initiative for proper management of Administrative responsibilities. The college has an Internal Examination Committee that monitors regular conduction of internal examinations evaluation and related data management. The University Exam Cell is headed by The Principal as Senior Centre Superintendent and Three permanent faculty as centre suprintendent for other Three shift (morning/noon/evening ). He is assisted by one office staff and supporting staff.

At its beginning of session the staff council meeting is held to discuss and inform academic calendar, syllabus, change in curriculum (if any), and methods of evaluation new introduction of teaching learning methods. The purchase committee deals with the budget estimates relating to the grants received/receivable from Department of Higher Education and income from fees collected, etc to undertake purchasing as per



CG purchase rules and regular internal examination of the accounts.

Sports Committee, Admission Committees, , Anti sexual harassment Committee, Career Counseling and Placement Cell, Anti- Ragging Committee, , Student Union Committee, NSS and Youth Red Cross unit take care of other auxiliary responsibilities. The whole set up is for the welfare of the students who can approach anyone and anytime for help.

The service rules for teachers and non-teaching staff are as per UGC and the State Government. Recruitment of teachers in college is made through Chhattisgarh Public Services Commission. Guest faculties are selected on the merit basis as per rules of UGC and Director of higher Education. Teachers are promoted as per UGC regulations through Directorate of Higher Education. The staffs submit their grievances, if any, to the Principal. The grievances of students are redressed through the Grievance Redressal Cell and the Principal.

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation, Administration etc	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

The institution functions under the department of higher Education of the state of Chhattisgarh. It is governed by the rules and regulations framed by the state government. There are various welfare provisions and schemes of the state government for both teaching and non-teaching staff: Official dresses for fourth class staffs and festival advance, All teaching and non-teaching staffs are provided with temporary part final from GPF of three months which is maximum 90 thousands as per the Chhattisgarh state government rules. Gratuity, leave encashment is given after retirement. One can avail the Medical reimbursement facility as per the state government rules. Pension benefits for the faculty appointed prior to

the year 2004. Those appointed after year 2004 are eligible under the schemes of NPS. Leave and financial assistance for attending National/International seminar/conferences by state govt./UGC/DST/CGCOST/CSIR and govt. agencies. GPF loans are also permitted for marriage of children, for purchasing of car, for construction of house, for settlement of other bank loans etc. to those who have completed 15 years of service. Travelling and goods allowance is permitted in case of administrative transfer. Maternity leave, Paternity leave and Child care leave as per government rules are also given. Teachers are provided with leave for pursuing higher studies with salary as per government rules.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

#### 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<a href="#">View Document</a>

#### 6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).

Response: 25.87

##### 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	1	4	4

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers attending professional development programmes during the last five years	<a href="#">View Document</a>

#### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The Annual Confidential Report i.e. ACR is evaluated by the IQAC of the College and sent to the Principal which is subsequently sent to the Additional Director, Regional Office, Deptt. Of Higher Education, State of Chhattisgarh for further action. Then the report is finally sent to the Department of Higher Education. It is this ACR report based on which the promotion of the teacher is fully dependent. The non-teaching staffs are also evaluated according to the work done by them throughout the year by the Principal of the college. Their further promotion in their field is also fully dependent on the report of the concerned Principal of the institution. The performance of the teaching staff is through PBAS system.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

Yes, the institution conducts internal and external financial audits regularly. The internal financial accounting is done every month and is completed before 10th of every month considering all the previous month transactions. After completion of the monthly accounts the same accounts are audited by the internal auditors from departmental staff (senior commerce faculty) appointed by the Principal. If any mistake are identified or short coming reported the same are rectified within that month by the concerned departments/officers. A report of the monthly expenditure (MER) is prepared every month and sent to the Directorate of Higher Education

The financial transactions of the College are of several types. Following is the list of various funds and the procedure of their audits.

1. Government and Non-Government Funds: The Audit Section of the Directorate of Higher Education does the audit of these funds. In addition special funds allotted (for ex RUSA grants) for particular work/ program are audited by chartered accountant. CG Accountant General Audit is also done time to time.
2. Janbhagidari Funds: The Chartered Accountant appointed for the purpose does the audit of Janbhagidari Funds. 3. Exam Funds are again audited by Audit Section of Pt. R.S. University Raipur.

### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

#### Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	<a href="#">View Document</a>

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

The college administration ensures optimal utilization of funds in through the following procedure: The establishment expenditure of the college including salary and other expenditures are received from the Department of Higher Education, Government of Chhattisgarh for which an estimated budget is sent in Feburay and November every year. Draft budget is prepared every year taking consideration of the requirements of each department.

Budgetary provisions are made use of for administrative and academic activities. The budget is utilized to meet day-to-day operational and administrative expenses and maintenance of the fixed assets. All financial matters like fee collection and salary are supervised and taken care of by the Principal. .

Procurement Process follows CG Purchase Rules and involves quotations enquiry from at least three different suppliers to find out the competitive prices and the lowest price is approved by the Purchase Committee. Vendor Payments are made to the suppliers of only after the checking that the goods , books and equipments are in proper condition

All Payments are done only if authorized by the Principal. Most of the payments are done through cheques, bank drafts NEFT/RTGSand internet Banking. Record of every transaction is maintained in the Stock Registers and cash books by the Assistant grade clerk, the librarian and Heads of the Departments.

The grants received from the external funding agencies like RUSA are effectively utilized by conducting programs for which the fund is allotted.

Janbhagidari Samiti's fund are utilized with Janbhagidari chairman consent in arranging part time faculty for commerce ( as sufficient posts are not sanctioned) and Part time sweeper and guard arrangement. Examination funds are also judiciously utilized in remuneration, purchasing of stationary and other subsidiary arrangements for exams.

The construction of the building and other structures and their maintenance is done by the Building construction and Maintainence Committee through PWD under the supervision of the Principal.

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Response:**

The Internal Quality Assurance Cell is one of the prime committees of the institution which governs almost all the areas related to the quality improvement and assurance in the institution. Though the Principal is at the helm of all the affairs of the institution yet one of the senior most teachers of the institution is entrusted with the duty to guide its functioning. The cell consists of the teachers from almost all the departments of the college. Some members are from the alumni association and from the student council. Its structure is designed in such a manner that some members of the society also finds place in the cell. The Co-ordinator of IQAC can be only a senior teacher of the college and only for the two consecutive academic sessions.

The IQAC conducts at least two meetings every year. The meetings decide the agenda or goals before the institution to improve its quality in various areas. The minutes of the meetings are decided and after the meetings the resolutions are adopted and also the ways of their implementation is discussed.

Collection and Analysis of Feed Back from students was a practice since 2017 in this college. In 2020 a new system for feedback collection from all the stakeholders i.e., Students, Teaching and Non Teaching Staff and Alumni has started which has been further analyzed and necessary actions have been taken for improvement of academic and overall development of our students

Students were motivated for active participation of students in college programs, extension activities like NSS, NCC, YRC and Sports by giving them benefit of class attendance and felicitating students who performed well in such activities at the time of annual function of our college.

Signing of First MoU between Govt. Jaydev Satpathi College Basna for academic collaboration. Faculty exchange, student exchange

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

- Yes, the institution reviews its teaching learning process, structures & methodologies of operations and learning outcome at periodic intervals.
- The IQAC evaluates the teaching and learning process through the Students feedback and with the help of Heads of Departments.
- The teacher's diaries and attendance record of the teachers are reviewed by the Principal before 5th of each month. The Institution Head also takes the feedback of the students regarding the regularity of the classes, the problems encountered during teaching finding any shortcoming the Head takes measures for removing it by instructing concerned faculty.
- The uses of both languages (English& Hindi) during teaching as the students are more from Hindi medium background. However students are encouraged to write key terminologies and definition in English. The learning is again made student centric by teaching them with help of teaching aids, charts demonstration and performing practicals relevant to the topic in the same pace of time.
- To balance academic, institute plans and organizes co-curricular & extracurricular activities in afternoon session (Preferably after 2 o'clock) to minimize the effect on studies.
- The IQAC of the institution consists of teachers from almost all the departments, one member from

society, one alumnus of the institution, one representative of the students and is headed by one senior teacher. The quality factor in the field of higher education is to be taken care of and enhanced by this cell of the institution. In tune with the duties and expectations of the cell there is a tradition of regular meetings organized by it for pondering over the state of affairs related to the present schemes being followed and their strengths and weaknesses in order to decide the future course of action for quality improvement. The meetings of the cell are generally conducted twice in a session. First meeting is held either in the month of June or July and the second in the month of December or January. Apart from the other issues and processes governing the quality factor the teaching learning process is the cynosure of the whole system. The process is reviewed at intervals mainly in the IQAC meetings and functioning, functionality, response and valuable suggestions of the teachers are invited as well as those of the students are also gathered from their representatives

### 6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	<a href="#">View Document</a>



## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

The College is committed to provide a safe environment of educational experience for all the student taking step to address gender equity measures in the campus. Every effort is made by the college administration to ensure zero tolerance in the campus on gender sensitivity issues. Ensuring gender equality and providing a surrounding where men and women can study together with a sense of personal security and dignity is the motto of the college .institution has certain committees especially constituted for looking after these areas of gender sensitivity like a Spars cell, women empowerment cell, Anti -raking Committee etc. All the related committees conduct its meeting at regular intervals every year for chalking out the problem and issues being faced by the student and teacher.

Safety and Security –At the entrance of college Building one employ appointed to chalking id card who allows the entry of the student only on presentation of Identity Cards .To ensure the safety and security of the student 4-CCTV cameras installed which is Two camera in ground floor in entrance of College building and two other is first floor of building. These CCTV cameras installed from march -2017 on the help UGC fund. Help line number for women has also been displayed in different place.

Common room-There is separate girls common room for the student .where they can sit after the class and use of valuable time for reading news paper ,group discussion and other work.

The Curriculum of many program contains topics related to Gender equity and Sensitization. Every year specially NSS girls Volunteers to trained in Yoga for their all round development, self defense arts for defending themselves .

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Link for annual gender sensitization action plan	<a href="#">View Document</a>

#### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation



**5. Use of LED bulbs/ power efficient equipment****Response:** D. 1 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)**

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

**Response:**

The campus of the college is clean and green and green. Every day the office is cleaned. Every week, the lab, library and classrooms of the college campus are cleaned by the students of NSS. Dustbins are placed below and above on both the floor at the identified places. Along with this, pits have been built at the designated place for dumping garbage. The proceeds obtained by selling dailies and experimental copies are used in other programs. Electrical equipment such as bulbs, tube light, etc. are decomposed to a fixed location. Principal room, office staff room, courtyard porch, etc. are cleaned daily by the college staff. Many wild plants are planted in the college campus, due to which many leaves fall down. Unwanted grass grows in the rainy season, due to which it is difficult to enter in. Work will be done in this direction by preparing an action plan of future beauty.

File Description	Document
Any other relevant information	<a href="#">View Document</a>

**7.1.4 Water conservation facilities available in the Institution:**

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

**Response:** C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### 7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

**Response:** C. 2 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	<a href="#">View Document</a>
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### 7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

**Response:** D.1 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>

#### 7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms

3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	<a href="#">View Document</a>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

Unity in diversity is the specialty of Indian culture. Discrimination on the basis of caste, religion, sect, and region is prohibited to any person as provided by the Indian Constitution. Discharging the same, the college provides equal opportunities for education without discrimination in a clean environment. Hundred percent of the teachers and students posted here are residents of this state. But an annual festival is organized every year to make them aware of the arts, culture, dialect, food and food of other states. In which competition for art, culture, cuisine etc. of different regions is organized. Due to the border of the chhattisgarh state this college, most of the students are from the rural environment, from which, ST, SC and OBC category come. The financial condition of many students is also weak. The scholarship is provided by the state government to those students. Students of many religions study in the college, which provides equal opportunities. Different committees have been formed in the college for redressed of such complaints like Anti-Racking Committee, Grievance Redressed Committee etc. By the way, no complaints related to discrimination have been received so far

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

The Institution conducts various program's related to the values, statutory rights, constitutional rights, human rights, duties, fundamental duties and responsibilities of the citizens especially for the students and the staffs. The annual program's related to this sphere of common consciousness includes Constitution Day i.e.26th November, National Human Rights Day i.e. 10th December, other program's to disseminate the importance of values, responsibilities etc. of we the people of India. The mentioned program's are conducted annually with the sole purpose of celebrating the days in which the students and staffs of the institution are enlightened about the importance of duties in general and of fundamental duties enshrined in the Constitution of India. The meaning of rights in general, those embodied in various Statutes, Fundamental rights and other constitutional rights apart from the human rights is also focused on with the purpose to make the citizens and students conscious about these subjects. The program's related to the importance of values, value oriented curriculum in the various program's, role of values in other extracurricular activities etc. are also conducted in the institution.

File Description	Document
Link for any other relevant information	<a href="#">View Document</a>
Link for details of activities that inculcate values necessary to render students in to responsible citizens	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

**Response:** D. 1 of the above

File Description	Document
Code of ethics policy document	<a href="#">View Document</a>

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

The institution organizes all the national festivals like Republic Day, Independence Day, National Youth Day, Environment Day, International Yoga Day and birth and death anniversaries of the great Indian personalities like Swami Vivekananda, birthday of Sarvapalli Radha Krishnan as Teachers' Day, Mahatma Gandhi as World Peace Day, Sardar Vallabhbhai Patel, Lal Bahadur Shastri etc. The birth anniversary of Sardar Valabhbhai Patel on October 31 is celebrated as Rashtriya Ekta Diwas (National Integration Day)

every year. NSS day is also celebrated with cultural programmes, other related activities in the college campus and to spread the awareness of the purposes cycle rally, prabhat feri etc. are also conducted. The annual function is separately conducted every year with great enthusiasm. The purpose of these institutional celebrations is to acquaint the students about the importance and dissemination of related knowledge. The report of the events has been presented in detail.

File Description	Document
Link for any other relevant information	<a href="#">View Document</a>
Link for Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

#### Response:

**Objective of the practices:** - Its objective is to spread awareness regarding sickle cell anemia, leprosy and other personal diseases. Nutrition and prevention are essential for health care. Health camps are organized in the college through the NSS and Red Cross operated in the college. Apart from this, the NSS has organized a seven-day special camp for the last 5 years. Medicines are distributed to the villagers with health and blood tests. Apart from this, blood donation campaign is conducted courtesy of NSS and Red Cross.

#### The Context: -

The aim of higher education is not only to impart academic knowledge but also to create an environment where students can feel community well-being and get involved in activities that help in bringing about a change in multiple attitudes towards human beings. Blood donation is a noble initiative that can create awareness among the youth about the existence of safe blood donation.

Most of the students in the college belong to rural environment that do not care about basic health related problem and its solution. It is necessary to spread awareness about basic health care vaccination nutrition among students. The problem of anaemia has been found in many students studying in college.

#### Practice: -

The NSS and the Red Cross unit have been continuously organizing health camps in collaboration with the Community Health Centre Bagbahra. The date of the camp is decided in the college by contacting the BMO Community Health Centre Bagbahra in coordination with the Red Cross. Information regarding the organization of health camp is provided to the students 1 day before. Blood samples are taken with the help of trained lab technicians. After that, on reporting any disease like sickle cell, the students are informed and provided with information related to treatment and prevention. In case

of any other disease, students get medicines by telling their problems to the doctors. Guidelines are provided for proper treatment in case of serious illness. Apart from this, 56 units of blood were donated last year under the aegis of the State Red Cross Society by the Red Cross and NSS in the college. For which the date of blood donation was determined by the Red Cross in-charge by contacting the State Red Cross Officer. From the State Red Cross Society Raipur, the government college Bagbahra arrived with trained lab technician and first the health test was done for the blood donors and after that the blood of healthy blood donors was extracted. Coffee and refreshments are arranged for the blood donors by the college administration.

#### **Evidence of success-**

The health camp has been organized continuously in the college for the past years, but the blood donation camp has been organized only once. In the future, blood donation awareness programs will be held continuously.

#### **Problem encountered and Resource Required -**

100% of the students could not participate in health awareness program. Blood donation program fund is needed so that blood donors can get rich diet. Due to lack of funds, proper arrangements could not be made.

#### **Best Practice-2**

**Title of the Practice: - Gyan Jyoti yojna.**

(Education donation)

#### **Objective of Practice-**

1. To impart education in rural areas by college students.
2. To educate rural children through college NSS students.
3. To develop personality among the students of NSS through education activity.
4. Eliminating teacher shortages in schools.

#### **The Context-**

Many schools in rural areas do not have enough teachers. Due to which school students do not get knowledge in all subjects. Due to which the basic education of the students becomes weak. Keeping this in mind, Gyan Jyoti Yojana has been started.

The objective of NSS is to develop personality through social service. Students who participate in the Gyan Jyoti Yojana, along with social service, their personality are also developed. The NSSB certificate is also awarded to the eligible students by adding the work done by these students to the regular activity.

The students of NSS not only impart education to the school but also encourage sports for physical development. They work by taking time off on holiday or to teach on Saturday.

**Practice: -**

NSS students go to school and meet the teacher and express their desire for donation of education. When the teacher gives consent, he gives education on Saturday or on the day when he does not come to college in his spare time.

Sometimes during holidays, school students are called to provide education at home or on stage in the village.

**Evidence of sources: -**

Students of NSS donate Vidya under Gyan Jyoti. This is added to the hours of regular activities. NSS B certificate is awarded to the students who have completed the hours for the specified period.

**Problem encountered and resource required: -**

There were many problems in giving education under Gyan Jyoti, which was solved. First, the student of N SS wants to teach in the village of the same village. Getting consent from the school management or sometimes gathering children in the neighborhood and teaching them at leisure was a challenging task, which was easily solved by accepting it.

File Description	Document
Link for Best practices in the Institutional web site	<a href="#">View Document</a>

**7.3 Institutional Distinctiveness**

**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

**OUR VISION**

1. To provide excellent quality education to the students around this area.
2. To equip the underprivileged students from the rural areas to meet the challenges of education.
3. To provide vibrant caring educational environment where the students will recognize and achieve their fullest potential so that they can make contribution to the society.
4. To equip the students with knowledge and skills in their chosen stream inculcate values to become good human being.



**Our Mission-**

- 1.The college has holistic mission of providing finest quality education in various disciplines to the students from rural areas.
- 2.To carry out academic excellence through active students teacher participation.
- 3.Efforts to develop the personality of the students and to include moral ,ethical values among them.
- 4.Provide Career Guidance to students.

We fulfill our Vision, Goals and Objectives in the Mission mode, which are determined by this HEI

This institution was established in 01 October 1963.The aim of starting of the college in this rural area was to provide an opportunity to the rural students of this area, especially the rural girl students to pursue the higher education for their development and progress of the family. It is to be noted that the two-thirds of total enrolled students are girl. So, in accordance with mission statement HEI gives exposure to the girl students to get an opportunity to participate in every curricular, extracurricular and extension activities very actively. This is done by various committees, e.g. through the NSS, , YRC, personality development program, carrier counseling committee, etc. The programs for the student get a stage and dais to develop their academic as well as their personality, professional, cultural, social consciousness, alertness and responsiveness.

The students who have studied in this college are offering their services in different corners of the country and the state. Passing the examination of the State Public Service Commission, students are serving in different colleges. Currently, three students studied from this college are working in the post of assistant professor in this college. Apart from this, students are offering their services in school education, banks, police and other departments.

**Low cost education is effectively implemented** --The admission fees of the students are very low. It is in the range of nearly Rs.1200/ to 1300/ per year. According to the Government's rule, there are no tuition fees for girls, SC and ST students. So, the low cost education is effectively implemented in this college. Also, nearly 90% of economically and socially backward class students apply for the government scholarships like BPL, Post-metric and other scholarships.

**Empowerment of common rural student through quality education** - The library facility is given to all students. There are nearly 27,000 books for only 1200 students, which comes at an average of 22 books per student. It indicates our humanity face to go beyond the established rule of library to give student their education. It verifies our policy of getting education to help student for their academic excellence, as well as the empowerment of common rural student through quality education.

File Description	Document
Link for appropriate web in the Institutional website	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>



## 5. CONCLUSION

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### **Additional Information :**

The institution has been recognized by UGC u/s 2(F) and 12(B). Our College UGC code is 202052. This College is registered in AISHE by MHRD, and the College code

is C-.21751 The Grant of Rs. 1226800 has been sanctioned by RUSA in 2016-17.

### **Concluding Remarks :**

This Institution is the oldest college in the district, since its establishment in 1963, there has been continuous improvement and change in the status of the college. The college is the only government college in the development block. Although there are many shortcomings in the college which have been seen in the various criterion, but the college administration is constantly trying to overcome them, the enthusiasm of the students and the results of examinations and achievements in various activities in different fields proves that if some additional facilities can be achieved and if taken, it can become the best college in the district.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.3.2	<p><b>Average percentage of courses that include experiential learning through project work/field work/internship during last five years</b></p> <p><b>1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>3</td> <td>3</td> <td>3</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	6	3	3	3	3	2019-20	2018-19	2017-18	2016-17	2015-16	3	2	2	2	2
2019-20	2018-19	2017-18	2016-17	2015-16																	
6	3	3	3	3																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
3	2	2	2	2																	
1.4.1	<p><b><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></b></p> <p><b>1) Students</b></p> <p><b>2) Teachers</b></p> <p><b>3) Employers</b></p> <p><b>4) Alumni</b></p> <p>Answer before DVV Verification : C. Any 2 of the above            Answer After DVV Verification: D. Any 1 of the above            Remark : The documents provided in data clarification are unclear and not readable. HEI has feedback sample only from students. Hence following input is recommended.</p>																				
2.1.1	<p><b>Average Enrolment percentage (Average of last five years)</b></p> <p><b>2.1.1.1. Number of students admitted year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>1283</td> <td>1110</td> <td>892</td> <td>955</td> <td>1026</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>542</td> <td>505</td> <td>479</td> <td>474</td> <td>461</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	1283	1110	892	955	1026	2019-20	2018-19	2017-18	2016-17	2015-16	542	505	479	474	461
2019-20	2018-19	2017-18	2016-17	2015-16																	
1283	1110	892	955	1026																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
542	505	479	474	461																	

**2.1.1.2. Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1840	1720	1515	1515	1515

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
585	585	530	530	530

Remark : As per the clarification provided by HEI at metric ID 2.1.2 and extended ID 2.2 following input is recommended.

**2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)**

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1182	1014	821	883	949

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
293	273	247	251	245

Remark : As per data clarification provided by the HEI, following input is recommended.

**2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )**

2.3.3.1. Number of mentors

Answer before DVV Verification : 09

Answer after DVV Verification: 09

**2.6.3 Average pass percentage of Students during last five years**

2.6.3.1. Number of final year students who passed the university examination year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
411	196	237	218	255

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
411	196	237	218	255

**2.6.3.2. Number of final students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
543	209	245	230	314

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
430	209	243	225	274

Remark : As per data clarification provided by the HEI, following input is recommended.

**3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years**

**3.3.1.1. How many Ph.Ds registered per eligible teacher within last five years**

Answer before DVV Verification : 2

Answer after DVV Verification: 0

**3.3.1.2. Number of teachers recognized as guides during the last five years**

Answer before DVV Verification : 0

**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

**3.4.3.1. Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
6	4	4	2	2

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
3	2	1	0	0

Remark : As per data clarification provided by the HEI, following input is recommended.

**3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**

**3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
6	4	4	2	2

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
220	150	55	00	00

Remark : As per data clarification provided by the HEI, following input is recommended.

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

**4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
57070	907931	418418	787496	243356

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0.57	9.09	4.18	7.8	2.43

Remark : Inputs provided by HEI should be in Lacs, also HEI has not provided any related documents for this metric, DVV input is based on the data provided by HEI in data template.

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

**4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
36350	394745	497606	314150	72500

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16

0.93	3.66	4.97	3.14	0.72
------	------	------	------	------

Remark : As per data clarification provided by the HEI, following input is recommended.

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year**

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 1068

Answer after DVV Verification: 24

Remark : As per the document attached by HEI, DVV input is recommended.

**4.3.3 Bandwidth of internet connection in the Institution**

Answer before DVV Verification : A. 750 MBPS

Answer After DVV Verification: E. < 5 MBPS

Remark : The bills provided by the HEI is for year 2021 which is outside the assessment period. Hence following input is recommended

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	93700	435640	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	.9	4.35	00

Remark : Values provided should be in lacs, HEI has not provided any related supporting documents, DVV input is based on the data provided in the data template.

**5.1.1 Average percentage of students benefited by scholarships and freships provided by the Government during last five years**

**5.1.1.1. Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
805	782	615	565	756

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
805	774	615	565	739

Remark : As per data clarification provided by the HEI, following input is recommended.

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	70	0	94	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	70	94	00	0

Remark : As per data clarification provided by the HEI, following input is recommended.

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
3	10	0	3	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2	0	0	0	0

Remark : As per the document provided by HEI, participation certificate should not be considered under this metric. Following input is recommended accordingly.

**5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
188	137	132	124	109

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
12	10	4	9	5

Remark : As per the metric events can't split into activities, input is recommended accordingly.

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	1	4	4

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	1	4	4

**7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures**

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Answer before DVV Verification : D. 1 of the above



	Answer After DVV Verification: D. 1 of the above
7.1.5	<p><b>Green campus initiatives include:</b></p> <ol style="list-style-type: none"> <li>1. <b>Restricted entry of automobiles</b></li> <li>2. <b>Use of Bicycles/ Battery powered vehicles</b></li> <li>3. <b>Pedestrian Friendly pathways</b></li> <li>4. <b>Ban on use of Plastic</b></li> <li>5. <b>landscaping with trees and plants</b></li> </ol> <p>Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: C. 2 of the above</p>
7.1.6	<p><b>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</b></p> <ol style="list-style-type: none"> <li>1. <b>Green audit</b></li> <li>2. <b>Energy audit</b></li> <li>3. <b>Environment audit</b></li> <li>4. <b>Clean and green campus recognitions / awards</b></li> <li>5. <b>Beyond the campus environmental promotion activities</b></li> </ol> <p>Answer before DVV Verification : E. None of the above Answer After DVV Verification: D.1 of the above Remark : As per the document provided by HEI, DVV input is recommended.</p>
7.1.7	<p><b>The Institution has disabled-friendly, barrier free environment</b></p> <ol style="list-style-type: none"> <li>1. <b>Built environment with ramps/lifts for easy access to classrooms.</b></li> <li>2. <b>Divyangjan friendly washrooms</b></li> <li>3. <b>Signage including tactile path, lights, display boards and signposts</b></li> <li>4. <b>Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment</b></li> <li>5. <b>Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></li> </ol> <p>Answer before DVV Verification : D.1 of the above Answer After DVV Verification: C. 2 of the above Remark : As per the clarification provided by HEI, following input is recommended.</p>

## 2.Extended Profile Deviations

ID	Extended Questions										
1.1	<p><b>Number of courses offered by the Institution across all programs during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>19</td> <td>19</td> <td>17</td> <td>17</td> <td>17</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	19	19	17	17	17
2019-20	2018-19	2017-18	2016-17	2015-16							
19	19	17	17	17							

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
178	157	140	140	140

**1.2 Number of programs offered year-wise for last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
08	08	06	06	06

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
09	9	7	7	7

**2.1 Number of students year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1283	1110	892	955	1026

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1283	1082	892	955	2024

**2.2 Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1123	1049	924	924	924

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
367	367	335	335	335

**2.3 Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
411	196	237	218	255

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
430	209	243	225	274

3.1 **Total number of classrooms and seminar halls**

Answer before DVV Verification : 18

Answer after DVV Verification : 19

3.2 **Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
18554889	23530263	16056163	14214681	13509828

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
24.75	78.53	129.05	80.23	68.96